



Sheet Regulations and Deadlines* for the Department of English Literature

*Information only, please sign the German version of this sheet

Please read the following instructions attentively. This document contains important information concerning attendance, registration procedure, specific modules, deadlines as well as contact information. Failure to follow these guidelines may result in failed courses.

ÜBUNG

ATTENDANCE

Attendance is not obligatory, but it is **highly recommended, and absolutely necessary** for optimal performance during the course.

INSTRUCTIONS for the ACQUISITION of ECTS through a Presentation or Essay

An Übung offers up to 4 ECTS. Please inform the instructor of the amount of credits you require at the latest by the second session of the course.

1. For the acquisition of **2 ECTS** the following requirements apply: a **presentation** on a topic previously discussed and agreed on with the instructor. Please contact the instructor during one of their office hours for **further details**.
2. For the acquisition of **4 ECTS** the following requirements apply: a **presentation** on a topic previously discussed and agreed on with the instructor and a short **essay** in accordance with the stylesheet. Please contact the instructor during one of their office hours for **further details**.

FlexNow REGISTRATION

The FlexNow! registration is YOUR responsibility.

We are glad to help in case you have difficulties or real problems, but you have to register before the deadline, **for both the class and the exam+module exam.**

After the deadline, we cannot help you anymore. To make things easier for the students, we (Lehrstuhl für Englische Literaturwissenschaft) have a particularly long (de)registration time, for both the class and the exam. Please remember that **other departments have different deadlines.**

Students will only be able to take part in the final exam and thus earn credits and a grade if they are successfully registered in FlexNow!

If you have questions or problems regarding FlexNow! registrations (at our department only) you should first look here:

<https://www.uni-bamberg.de/anglistik-amerikanistik/studium/flexnow-info/>

If you cannot find an answer to your questions, write to the secretary's office (sekretariat.englit@uni-bamberg.de) or Frau Janina Lupprian (janina.lupprian@uni-bamberg.de). **Only if it is not possible for you to come in person will we solve FlexNow! problems via email. Please keep in mind that we can only help you if you give us all the necessary information (full name, matriculation number, course of studies, module you want the class/exam in, your Modulhandbuch/LPO, etc).**

DEADLINES

	DATES
FlexNow! registration and de-registration for the CLASS :	Registration: 01/09/2023 – 31/10/2023 (10:00-23:59) De-registration: 01/09/2023 – 31/10/2023 (10:00-23:59)
FlexNow! registration and de-registration for the EXAM+MODULE EXAM (or exam with inclusive module exam):	Registration: 08/01/2024 – 23/01/2024 (10:00-23:59) De-registration: 08/01/2024 – 23/01/2024 (10:00-23:59)

DATES

<p>FlexNow! registration and de-registration for the CLASS INTRODUCTION to English and American Literature:</p>	<p>Registration: 10/10/2023 – 31/10/2023 (10:00-23:59) De-registration: 10/10/2023 – 31/10/2023 (10:00-23:59)</p>
<p>FlexNow! registration and de-registration for the exam+module exam for the INTRODUCTION to English and American Literature:</p>	<p>Registration: 08/01/2024 – 23/01/2024 (10:00-23:59) De-registration: 08/01/2024 – 08/02/2024 (10:00-23:59)</p>
<p>Term Paper Submission*:</p>	<p>25/03/2024</p>

*Students with valid reasons can obtain an extension of the deadline up to 12 months.