

TEFL seminar

Assessment of the written paper

Please note: A maximum of 100 points is awarded to the paper. The paper will be graded (= overall grade) and each student will get an **individual final grade**. This can be the same as the overall grade or a **better grade** depending on each group member's contribution to the portfolio (documented in the group assessment sheets).

| | |
|---------------------|--|
| Title of the paper: | Term: <input type="checkbox"/> WS <input type="checkbox"/> SS 20__ |
|---------------------|--|

| Category | Points |
|--|-------------|
| 1. Content (correct, relevant, appropriate, suitable for teaching, comprehensible) | 45 points/ |
| 2. Analysis and argumentation (analysis of the topic in focus, discussion, use of logical argument, coherence, artefact selection/analysis, critical reflection) | 15 points/ |
| 3. Structure and writing (clarity of layout and structure, use of headings, articulation of major arguments/sections, precision, accuracy, economy of writing; accurate use of technical/scientific language, correct spelling and use of language) | 15 points/ |
| 4. Referencing and bibliography (evidence of reading; correct, appropriate, consistent citation style; correct attribution of sources throughout the text, complete and accurate bibliography, completeness of documents/appendix) | 15 points/ |
| 5. Creativity, originality, individuality (creative and original selection of artefacts and activities, variety of products suitable for the selected learning and teaching context) | 10 points/ |
| Total | 100 points/ |

Comment (on teamwork, if applicable)

Overall grade: _____

Name: _____ **Individual grade:** _____
(Depending on your contribution to the paper, individual grades may differ.)

Signature: _____ **Place & date:** _____, _____

Suggested marking scheme and criteria

| Points | Mark | (Final grade) | Explanation |
|-----------|------|---------------|--|
| 100-92 | 1 | (1) | A grade "1" (Distinction) demonstrates a logical structure, compelling narrative, strong referencing, and addresses all criteria comprehensively |
| 91,5-87,5 | 1,3 | | |
| 87-83 | 1,7 | (2) | A grade "2/3" (High Pass/Pass) is generally coherent, well-structured and well-referenced, and addresses the majority of the criteria in a reasonably comprehensive manner |
| 82,5-78,5 | 2 | | |
| 78-75 | 2,3 | | |
| 74,5-70,5 | 2,7 | (3) | |
| 70-66 | 3 | | |
| 65,5-62,5 | 3,3 | | |
| 62-58 | 3,7 | (4) | A grade "4" (Fair Pass) is relatively coherent, only partly well-structured and well-referenced, and addresses some criteria in a reasonably comprehensive manner |
| 57,5-50 | 4 | | |
| 49,5-0 | 5 | (5) | A "5" (Fail) demonstrates poor structure and referencing, and addresses many criteria in an incomplete/limited manner |